

17<sup>th</sup> Aug 2018

Today we have conducted staff meeting in English departmental staff room and discussed on following points:

- 1, University Almanac
- 2, syllabus revision
- 3, student seminars
- 4, Quiz programs
- 5, Remedial classes
- 6, previous Result Analysis
- 7, Group activities

The above points are discussed and program are planned.

Members.

S. Sidiqani

Today we have conducted a staff departmental meeting and discussed following points.

- 1, all the students should be monitored individually in evening study hours.
- 2, results of the students should be clarified.
- 3, Weekly 2 revision tests should be conducted.
- 4, slow learners should be encouraged try giving important topics for Examinations.
- 5, previous question papers should be revised.
- 6, every student participation should be checked.
- 7, Feedback from the students should be taken.

Faculty.



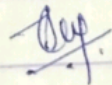
10th Jan 2020

Today we have conducted staff meeting and discussed following points:

- 1, The workload of even semesters is distributed
- 2, The workload is divided as per the availability of staff.

S.No	Lecturer	(Sum-paper) - Year - Group
1,	B. Sankar	I - 1 <sup>st</sup> year - B2C & F2C II year - B2C & F2C III year - B2C, F2C & B.com
2,	Kanitha	I - 1 <sup>st</sup> year MPC, MPCs & B.A II year - MPC, MPCs & B.A III year - B.A

Faculty



20<sup>th</sup> Feb 2020

Today we have conducted a staff meeting and discussed the following points.

- 1, The conduction of student seminars.
- 2, Remedial classes for slow learners.
- 3, Semester plan according to almanac
- 4, student projects
- 5, English language day celebrations
- 6, Result Analysis.

Faculty

~~By~~

10 Mar - 2020

Today we have conducted staff meeting and discussed following points.

- 1, completion of syllabus
- 2, conduction of revision tests
- 3, Taking up remedial classes.

All the above points are reviewed.

Faculty.

by

30 - Mar - 2020

Today we have conducted departmental meeting.

Due to covid the classes should be completed with / through online mode.

The following points are discussed.

- 1, Online classes through Zoom or Google meet must be taken.
- 2, Early report must be sent.
- 3, Students with and without phones must be separated.
- 4, Short video lessons must be prepared and should be sent to students for better learning.
- 5, Complete syllabus should be taught.

Aug - 2020

Today we have conducted departmental meeting and discussed the following points.

- 1, The programs to enhance the students involvement.
- 2, redistribution of syllabus
- 3, conduction of google forms and quizzes.
- 4, The workload was distributed among the faculty.

Sl. NO	Name of the Lecturer	Sem-papers	Year-Group
1,	B. Sriram	I year II year III year	B2C, F2C & BA B2C, F2C & MPC 1
2,	Karthika	I year II year	B.com, MPC & MPCs MPCs, B-A & B.com

Faculty  
Aiy.

Dec - 2021

Today we have conducted departmental meeting in English Lab.

The following points are discussed.

- 1, Semester plan according to Almanac
- 2, pending - Examinations
- 3, Internal and practical Examinations
- 4, Remedial classes.

Faculty.  
By



Feb-2021

Today we have discussed the following points in departmental meeting.

- 1, Language day celebrations.
- 2, pending examinations
- 3, Workload of all Semesters

S.No	Name of the Lecturer	Sem	Year & Group
1,	B. Srinivas	I	B2C
			F2C
			MPC
			MPCS
		IV	B2C, F2C, B.A
		VI	B2C, F2C, B.A
2,	Kavitha	I	B.A & B.com
		IV	MPC & MPCS
		VI	MPC & MPCS

Faculty  
Suj.

May - 2021

Today we have conducted a departmental meeting on Semester plan and discussed the following points.

- 1, Result analysis
- 2, internal Examinations
- 3, VLCS involvement of student
- 4, Remedial classes
- 5, PG coaching
- 6, Study hours
- 7, results clarification
- 8, Quiz programs
- 9, Semester Examination
- 10, Bridge course for all I years


Faculty  
By

Dec-2021

Today we have conducted the departmental meeting and the following points are discussed.

The workload is distributed.

Sl. NO	Name of the Lecturer	Sem	Year & Group
1,	S. Srisarani	<u>I</u> , <u>II</u> <u>VI</u>	B2C, P2C MPC & MPES
2,	Karthika	<u>III</u> , <u>IV</u> & <u>V</u>	B.com, B.A

Faculty  


Feb - 2022

Today we have conducted a departmental meeting and discussed about.

- 1, Semester plans
- 2, Alamanac
- 3, Remedial classes
- 4, PG coaching
- 5, Study hours
- 6, Flipped classes
- 7, Syllabus completion
- 8, Result Analysis
- 9, study projects
- 10, Language Day celebrations.

Faculty  
Sup.  
Mans

July - 2022

Today we have conducted departmental meeting and discussed the following points.

I, Workload

Sl. NO	Name of the Lecturer	Syllabus Year
1.	S. Saravani	III - Year
2.	Karthika	II - Year
3.	Uma	I - Year

Faculty.  
Sujatha

Today we have discussed the following points regarding the semester in departmental meeting.

- 1, Semester plan
- 2, Quizzes
- 3, PG coaching
- 4, slip tests
- 5, participation of students
- 6, study projects
- 7, co-curricular activities
- 8, Group discussions
- 9, Seminars

Faculty.

Dep.

Wamy

Jan - 2023

Today we have discussed the following points in departmental meeting.

- 1, completion of Syllabus
- 2, Workload
- 3, Revision test
- 4, PG coaching
- 5, co-curricular activities
- 6, English Language Day.

Faculty  
Chair

Today we have discussed the following points in departmental meeting.

- 1, completion of syllabus
- 2, workload
- 3, Revision tests
- 4, subject quiz
- 5, Seminars
- 6, Study projects
- 7, Result analysis

Sl. NO	Name of the lecturer	Syllabus year - Sem
1	B. Brilonam	III - IV
2	Kartha	II - III
3	Uma	I - II

Faculty  
by  
[Signature]



Jan-2024

Today we have conducted a departmental meeting and discussed the following points.

- 1, Syllabus completion
- 2, Language Day celebrations
- 3, Theory Examinations
- 4, Quizzes
- 5, Seminars to be given
- 6, Assigning work to students.

Faculty.

Dr. V. V. V.  
Chairman